

DATE: 12/09/2009

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00095972

SOLICITATION #B2009000290

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR:

BUYER: S. Vasquez

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 1/07/2010 AND PUBLICLY OPENED UPON COMPLETION OF ADMINISTRATIVE TASKS.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES DISQUALIFY BID.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. THIS BID PACKAGE MUST BE RETURNED IN ITS ENTIRETY.

Questions on this bid are to be faxed to (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH will accept one bid only from each vendor. Items bid must meet or exceed specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection.

If the bid exceeds \$20,000.00 and the bidder is an agency, corporation, partnership, or other legal entity, the president, vice-president, secretary/treasurer, or an authorized agent, shall sign the proposal, and satisfactory evidence of the authority of the person signing for the agency, corporation, partnership, or other legal entity shall be attached to the proposal.

AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

JEFFERSON PARISH requires a firm price. Quoted price will remain firm until _____

PRICES: Jefferson Parish is exempt from paying sales tax under LSA-RS 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. If a contractor is to act as Purchasing Agent for tax-exempt purposes, the Parish shall specifically state so within this bid specification. All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

RESPONSE TO INVITATION: If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 105529 or 105530 dated 5/17/06. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.

POSTING OF BIDS: Non-Advertised bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA, for a period of Five (5) working days after opening date.

Advertised bids will be tabulated and a copy forwarded to each responsive bidder.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

2,5,6,7,8,9,10,16

1. All bidders are invited to attend the pre-bid conference. Failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. This conference is held to allow questions to be answered and inspect the site with owner's representative, etc. Failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification (with no additional cost to the owner).
2. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project.
3. A Louisiana state contractor's license may be required in accordance with LSA-R.S. 37:2150 et seq.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
5. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
6. All awards in excess of \$5,000.00 for the construction, alteration, or repair of any public works will be reduced to a formal contract which shall be recorded at the contractor's expense. A price list of recordation costs may be obtained from the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 reduced to formal contract will require a performance bond.
7. A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. Performance bond shall be supplied at the signing of the contract.
8. Please indicate if you have insurance: YES _____ NO _____
Successful bidder will be required to furnish proof of insurance to this office.
Successful bidder will be required to furnish Federal I.D. Number.
9. Minimum insurance requirements for this bid are as indicated on the attached sheet.
10. Each bid must be accompanied by a cashier's check, certified check, money order, or surety bid bond in the amount of 5% of the bid.
11. Affidavit required to be submitted with bids on all solicitations for construction, alteration or demolition of public building or project. (LSA-R.S. 38:2224)
12. This is a requirements contract to be provided on an as needed basis.
13. All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

14. In the event that the successful bidder cannot furnish a specific item or material and labor in the required time, JEFFERSON PARISH may purchase on an emergency basis from the next lowest bidder, or available source, until such time as the successful bidder has notified the PARISH in writing that his stock or labor capability has been replenished. The difference in price will be charged against the successful bidder of this contract, and evidence of purchases and price will be provided.
15. Vendor will be required to submit to the chief buyer of the JEFFERSON PARISH Purchasing Department a quarterly usage report by item of all items listed on this proposal.
16. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be disqualified if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK _____

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

***** ALL BIDDERS MUST COMPLETE SECTION BELOW *****

FIRM NAME: _____

SIGNATURE: _____

(Must be signed here)

TITLE: _____

PRINT OR TYPE NAME: _____

ADDRESS: _____

CITY, STATE: _____

ZIP: _____

TELEPHONE: _____

()

FAX: _____

()

EMAIL ADDRESS: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

THIS BID MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY/FIRM FOR BID TO BE VALID. BID PACKAGE, INCLUDING INSTRUCTIONS AND SPECIFICATIONS, MUST BE RETURNED IN ITS ENTIRETY FOR BID TO BE VALID. SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the bid number and bid opening date indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00095972

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1	ONLY	<p>LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO FURNISH AND INSTALL ONE X-RAY MACHINE AT FIRST PARISH COURT OF JEFFERSON PARISH</p> <p>0010 - Hi-Scan 6040ds Standard Penetration High Performance X-Ray Imaging System with Hi-Mat Material Analysis or equal, as per the attached specifications.</p> <p>Includes: Installation, Operator Training and Testing Software (TIP/OTS XTrain, List) included at no cost.</p> <p>Two Meter Entry Table (Approximately 80 inches table)</p> <p>One Meter Exit Table (Approximately 40 inches table)</p> <p>One year warranty: Parts, Labor, Freight and Travel Expenses Included.</p>		

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

 INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
 INCORPORATED, DULY NOTICED AND HELD ON _____,
 A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
 WAS:

RESOLVED. THAT _____, BE AND IS HEREBY
 APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
 FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
 BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
 AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
 DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
 EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
 CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL
 PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF
 ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,
 APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT
 PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
 A TRUE AND CORRECT COPY OF AN
 EXCERPT OF THE MINUTES OF THE
 ABOVE DATED MEETING OF THE BOARD
 OF DIRECTORS OF SAID CORPORATION,
 AND THE SAME HAS NOT BEEN
 REVOKED OR RESCINDED.

 SECRETARY-TREASURER

 DATE

INSURANCE REQUIREMENTS

All insurance requirements shall conform to Jefferson Parish Resolution No. 105529 or No. 105530 dated 05/17/2006.

The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and Resolution No. 105529 or No. 105530.

WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible be borne by the contractor.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS REQUIRE THE FOLLOWING:

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

Section 1.0 – Scope:

We extend this proposal to cover the furnishing of labor, materials and equipment necessary to furnish and install one (1) x-ray machine at First Parish Court of Jefferson Parish, 924 David Drive, Metairie, LA 70003.

Section 2.0 – Quantities/Inspection:

Bidders must inspect and evaluate the site to determine the proper equipment needed to perform the job.

Contact Debra Anderson, Assistant Judicial Administrator, at (504)736-8903, for appointments between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday.

Section 3.0 – Bid Specifications:

The successful contractor shall cover the furnishing of labor, materials and equipment necessary to furnish and install one (1) x-ray machine at First Parish Court, 924 David Drive, Metairie, LA.

PURPOSE

The x-ray screening equipment specified herein will be used to screen checked baggage and other large items for concealed explosives, firearms, knives, and/or other potential threat items.

DESCRIPTION

The equipment covered by this specification will provide a means by which checked baggage and other large items will be examined to ensure that no weapons and/or potential explosives/contraband are being transported into a secured area.

GENERAL REQUIREMENTS

The equipment shall be new, not a used or demonstrator unit, and shall be from the manufacturer's latest product offering and shall incorporate the manufacturer's newest technology and electronic design.

All design and performance specifications shall be documented on the manufacturer's product cut sheets through photographs of the unit, the unit's dimensional drawings and the unit's performance specifications.

PHYSICAL CHARACTERISTICS

Weight: Not more than 748 pounds

Overall Unit Dimensions: Not greater than 68" Long X 31.4" Wide X 46.5" High

Minimum Tunnel Size: 24.4" Wide X 16.5" High

Power Requirement: Standard 230 VAC or 110 VAC

IMAGING

Minimum Penetration: Standard: 27 mm – Typical: 30mm

Resolution: Standard: 38 AWG – Typical: 39 AWG

Digital Video Memory: 1280 X 1024/24 bit

Grey Contract: 22 Visible/Grey Contrast Levels

Grey Levels: 4096 Stored

Image Presentation: B/W, color

Image Evaluation Functions: B/W, HIGH, LOW, NEG; incl. Option HI-MAT,
 additionally VARI-MAT, O2, OS electronic zoom; stepless
 enlargement up to 16-times

Monitor: 17" SVGA

DESIGN AND PERFORMANCE REQUIREMENTS

The unit shall include the following design and performance features.

1. Long-Life Generator: Design shall be hermetically sealed oil-bath equipped with internal bellows expansion module with no oil breathing tube or tank. 140kV operational power. Standard current shall not exceed 0.4mA. Beam direction shall be diagonal with an L-shaped detector line.
2. Photo sensors at the entrance and exit of the unit's tunnel shall activate and terminate the scanning process. The scanning process shall not be activated simply by starting the conveyor belt.
3. Automatic Dense Area Detection and Enhancement: The system shall automatically, i.e., without stopping the conveyor belt, identify dense areas and apply the High Penetration functions to only the dense area of the bag without lighting the surrounding objects.
4. Infinite Stripping Capability: The unit shall incorporate the ability to strip layers of density in an infinite manner as opposed to a step method without stopping the conveyor belt.
5. Material Discrimination: Dual-Energy HI-MAT+ Organic/Inorganic Presentation showing Organic=Orange, Inorganic=Blue, Mixed=Green.
6. Real-time Operation: All features shall be accessible to the operator without having to stop the conveyor belt.
7. Bi-Directional Scanning: The unit shall produce an image in both the forward and reverse belt direction.
8. Zoom Position Locator Box: In the zoom mode, the full image shall be displayed to the operator in the lower right of the monitor with the zoomed area highlighted.
9. Panning Zoom Pad: The zoom feature shall be controlled via a touch-pad without the use of a mouse or trackball.
10. Automatic Zoom Function: The unit shall automatically magnify the screened image to utilize the entire available monitor space.
11. Stored Image Review: The 10-12 imaged shall be stored and retrievable by the operator for review without having to reverse the belt and rescan the item(s).

12. Programmable Function Keys: All keyboard function keys shall be user programmable via a drop down menu without the assistance of factory personnel.
13. Customizable Control Panel: The control panel shall allow the end user to establish and reassign button function without the use of a separate keyboard.
14. Computer-Based Operating System: All imaging functions shall be achieved via a PC-Based operating system, Linux-based or equal.
15. System Upgradeability: Future software upgrades or function enhancements shall be achieved by CD-ROM without the need to replace or exchange any hardware components.

ENTRY AND EXIT TABLE REQUIREMENTS

1. Entry Table: 2 Meter roller table (Approximately 80")
2. Exit Table: 1 Meter roller table (Approximately 40")

ON-SITE TRAINING REQUIREMENT

1. Operation training during installation (2 hours minimum)
2. Image interpretation training (4 hours minimum scheduled for 2 weeks after installation)

Section 3.1 – Hours of Work:

The installation work schedule is to be approved prior to being performed by contacting Debra Anderson at (504) 736-8903 Monday through Friday between the hours of 8:30 am. to 4:00 p.m.

Section 3.2 – Existing Structure:

Should any cutting, patching, alteration, addition, or repairs to existing structure, wall, floor, ceiling, or part of building be required of this project, the contractor shall restore the alteration to its original condition, with the same type materials, finish, and workmanship. Any concrete curbs broke or damaged shall be repaired or replaced by the contractor.

Precautions must be exercised at all times to safeguard and protect from damage, all Parish, public, and private properties. Any such damages shall remain the sole responsibility of the contractor.

Section 4.0 – Cleaning Area and Safety:

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Inflammable material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of First Parish Court of Jefferson Parish, and other Parish officials.

Trash and debris shall be removed daily, shall become the property of the contractor, and shall be placed in appropriate dumpsters and hauled away by the contractor. TRASH AND DEBRIS SHALL NOT BE PUT IN PARISH DUMPSTERS OR COMPACTORS.

Contractor's employees may use public bathroom facilities for personal use only, provided they help maintain cleanliness. The cleaning of equipment in lavatories or any misuse of any kind of the bathroom facilities will not be tolerated. Any damages incurred will remain the sole responsibility of the contractor.

Smoking inside of any Jefferson Parish Building and its restrooms is prohibited.

There must be a fire watch present when any cutting, burning, or welding is taking place; and 2 hours thereafter. The fire watch and his equipment will be the sole responsibility of the contractor.

Section 4.1 – MSDS:

Whenever a contractor is doing work on any property owned by Jefferson Parish, the department shall notify the contractor of the existence of any hazardous substance or waste on that property. The contractor shall notify the Jefferson Parish Department of General Services contact person of any hazardous substances that will be brought to and/or used at the workplace. Both parties shall provide MSDS as per this requirement to the Director of the Jefferson Parish Department of General Services and to the Safety Office.

The training of all contractor employees shall be the sole responsibility of the contractor.

Section 5.0 – Warranty:

WARRANTY AND SERVICE

1. One year all parts, labor, freight and travel expenses.
2. Five year prorated on the x-ray generator.
3. Internationally certified ISO 9001 quality standard shall have been maintained by the manufacturer's factory for a minimum of 5 years.
4. Bidder shall provide a detailed description of service response times and U.S. service locations with their bid package.
5. Installation and training are included in price of equipment.

The contractor must agree, upon written notice from the owner, promptly and without charge, and to the satisfaction of the owner, to make changes, replacements, and corrections which may be required to make good all defects in materials and/or equipment under its intended use, within the warranty period.

The contractor will also guaranty that he will hold the Parish of Jefferson harmless from any damage arising from faulty workmanship or materials performed and/or installed within the duration of the warranty.

Section 6.0 – Permits:

The contractor shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement. The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to and approved by the Department of General Services before final payment is rendered.

Section 7.0 – Performance Bond:

A performance bond will be required; bidders must submit proof of currently having a bonding agency.

If the successful bidder does not provide a performance bond, the project may be awarded to the next or subsequent successful bidder.

Section 8.0 – Liquidated Damages:

Liquidated Damages in the amount of \$100.00 per day will be assessed for each day that expires 60 days from the date of the Notice to Proceed until work is substantially complete.

After substantial completion of the work, the contractor shall pay the owner \$100.00 for each day that expires after substantial completion, until work is complete and ready for final payment.

Section 9.0 – Pre-Construction Conference and Notice to Proceed:

A Pre-Construction Conference shall be held between the successful contractor and the owner before any work commences; no work shall be performed until the contractor receives a written Notice to Proceed to begin work from First Parish Court of Jefferson Parish.